

**BOARD OF COSMETOLOGY**

Sue Sansom, Executive Director

**A.R.S. § 32-501**

JLBC Analyst: Max Redolfi

<b>Board of Cosmetology Fund</b>	<b>FY 1998 Actual</b>	<b>FY 1999 Estimate</b>	<b>FY 2000 Approved</b>	<b>FY 2001 Approved</b>
FTE Positions	15.5	17.5	20.5	20.5
Personal Services	363,700	434,100	502,000	512,800
Employee Related Expenditures	97,800	107,700	141,300	147,700
Professional and Outside Services	125,300	132,000	333,000 <sup>1/</sup>	187,100 <sup>1/</sup>
Travel - In State	19,000	25,000	30,000	30,000
Travel - Out of State	7,600	7,700	7,700	7,700
Other Operating Expenditures	198,800	194,600	181,000	181,000
Equipment	15,200	0	70,000	20,000
<b>Total Appropriations</b>	<b>827,400</b>	<b>901,100</b>	<b>1,265,000 <sup>2/3/</sup></b>	<b>1,086,300 <sup>3/</sup></b>

**Agency Description** — *The board administers licensing examinations and licenses; inspects salons and schools; investigates violations of sanitation requirements and procedures. It conducts hearings and imposes enforcement actions where appropriate.*

**Inspector** — The approved FY 2000 amount includes an increase of \$38,300 for 1 new inspector and related expenditures. In FY 2001, this amount is reduced by \$(6,000) due to one-time equipment.

**Information Technology** — The approved FY 2000 amount includes an increase of \$160,000 for information technology services in order to re-engineer the agency's licensing process and database. In FY 2001, this amount is reduced by \$(147,000) due to one-time equipment.

**Examiner Technicians** — The approved FY 2000 amount includes an increase of \$62,800 for 2 new examiner technicians and related expenditures. Funding is needed to support the additional workload associated with an increase in the number of applicants. In FY 2001, this amount is reduced by \$(14,000) due to one-time equipment.

**Office Furniture** — The approved FY 2000 amount includes one-time funding of \$30,000 for office furniture and remodeling expenses related to the additional office space recently acquired by the agency.

**Equipment Elimination** — The approved amount includes a reduction of \$(26,600) beginning in FY 2000 in order to eliminate previously appropriated funding for equipment.

**Legal Services** — The approved FY 2000 amount includes an increase of \$23,900 for legal services due to a greater need for Office of Administrative Hearings services. This amount is continued in FY 2001.

**Agency Security** — The approved FY 2000 amount includes an increase of \$20,000 for security expenses. Funding will be used to purchase a security system and other expenditures related to additional security. This amount is continued in FY 2001.

**Postage Expenditures** — The approved FY 2000 amount includes an increase of \$11,000 for postage expenditures due to a substantial increase in postal volume. This amount is continued in FY 2001.

**Examination Fees** — The approved FY 2000 amount includes an increase of \$8,500 for examination fees to cover the agency's contractual obligations related to the outsourcing of examination services and equipment. This amount is continued in FY 2001.

**Custodial Services** — The approved FY 2000 amount includes an increase of \$8,400 for custodial services. Funding is needed to increase the frequency of janitorial services from 2 to 5 times per week. This amount is continued in FY 2001.

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<sup>1/</sup> Includes an adjustment for Office of the Attorney General legal services. (See the Salary Adjustment table at the front of this report for more information)

<sup>2/</sup> This appropriation is available for use pursuant to the provisions of A.R.S. § 35-143.01C and is exempt from the provisions of A.R.S. § 35-190, relating to lapsing of appropriations until June 30, 2001. (General Appropriation Act footnote)

<sup>3/</sup> General Appropriation Act funds are appropriated as a Lump Sum by Agency.